

Taking a Quiz

Quick Start

Use the Quizzes tool to take a quiz, review your quiz results, and see class statistics for a quiz.

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Accessing the Quizzes tool

To access the Quizzes tool, click the **Quizzes** link on the course navigation bar.



Taking a quiz

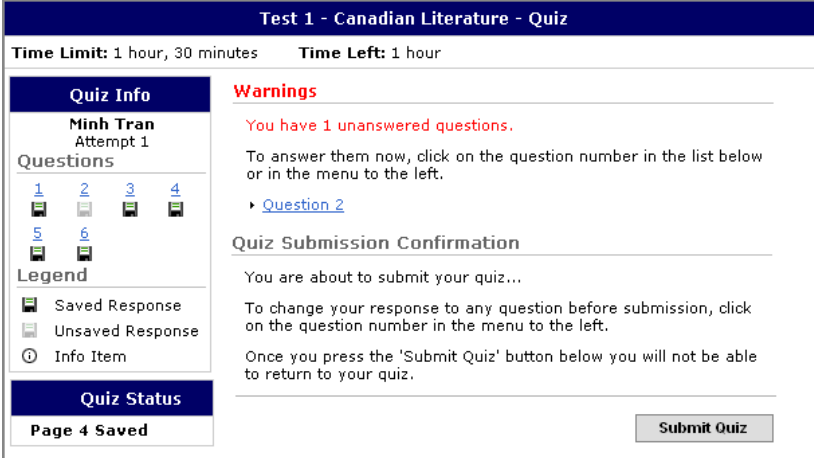
From the main Quiz List:

- 1 Click the name of the quiz you want to take.
- 2 Read the instructions and details for the quiz, and click the **Start Quiz** link.

The screenshot shows a quiz interface for 'Test 1 - Canadian Literature - Quiz'. At the top, it displays 'Time Limit: 1 hour, 30 minutes' and 'Time Left: 1 hour, 30 minutes'. The user is identified as 'Emily Chan' on 'Attempt 1'. A 'Please Note' message states: 'It is recommended that you save your response as you complete each question.' The quiz is on 'Page 1 of 4'. There are two questions visible: 'Question 1' (1 point) asking for the setting of Michael Ondaatje's 'In the Skin of a Lion' (options: a) Chicago, b) Winnipeg, c) Toronto, d) Calgary), and 'Question 2' (1 point) asking for the source of the title 'In the Skin of a Lion' (options: a) Oroonoko, b) The Epic of Gilgamesh, c) King Lear, d) The Iliad). A 'Quiz Info' sidebar on the left shows a 'Questions' list (1-5) and a 'Legend' with 'Saved Response' (green), 'Unsaved Response' (red), and 'Info Item' (blue). At the bottom, there are buttons for 'Save All Responses' and 'Go To Submit Quiz'.

Example quiz page

- 3 Answer the quiz questions by selecting an answer from the list of options or by filling in the appropriate text field.
Note Make a habit of clicking the **Save All Responses** button regularly if there are a lot of questions on a single page or you are working on a time-consuming question.
- 4 Click the  **Next Page** or  **Previous Page** icon to navigate between pages.
- 5 Click the **Go to Submit Quiz** button when you are ready to submit.
Note If you try to submit a quiz with unanswered questions, you see a warning at the top of the Submit Quiz page. Click the links below the warning to return to the unanswered questions.




Submit quiz page

- 6 When you finished revising questions, click Submit Quiz.

Time restricted quizzes

If your quiz has a time-limit you may be prompted or forced to submit your quiz. If the quiz is set to auto-submit at the end of the designated time period, only saved questions are submitted. Make sure you save regularly near the end of the quiz period and try to finish and submit the quiz before the time expires.


Looking over questions

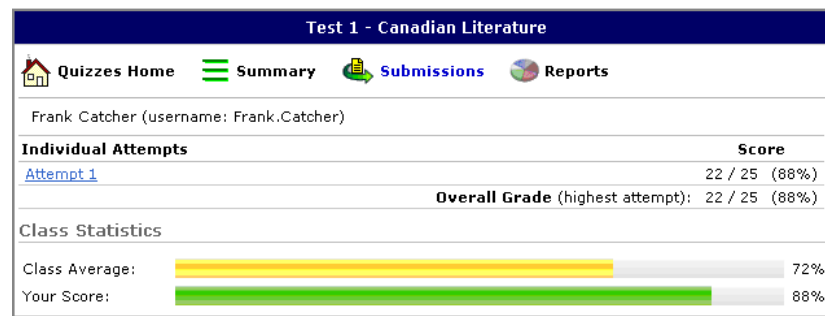
It is a good idea to review your quiz, or difficult questions in the quiz, before you submit it. You can review questions using the  **Previous page** icon or by clicking the question number in the **Quiz**

Info widget. When you are done reviewing your answers, click the **Go to Submit Quiz** button.

Viewing your submission information and graded quizzes

To access information about your submissions and to see your quiz score:

From the main Quiz List, click the  **Submissions** icon beside the quiz you want to view.




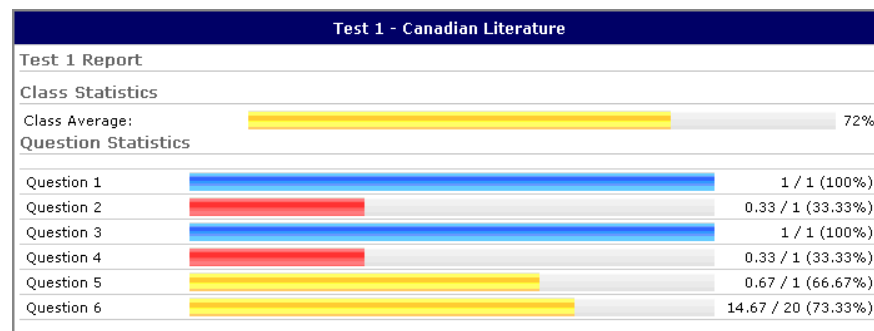
Submissions page

Note Grades and statistical information are not available until they are released.

Viewing reports

Reports about your class's performance on a quiz may be available. To check if reports are available:

- 1 From the main Quiz List page, click the  **Reports** icon beside the quiz you want to view a report for.
- 2 Click the title link of the report you want to view.
- 3 Click **Generate Report**.



Sample report

- 4 Click **Print Report** to print a copy of it.