

**TRAVEL OUTSIDE THE U.S. WITH PERSONAL-OWNED ELECTRONIC DEVICES
(BAGGAGE EXCEPTION²) CERTIFICATION FOR LICENSE EXCEPTION
for Export Administration Regulations (EAR) Controlled Items, Technology, and Software**

This form applies to travel with laptops, smart phones, etc., that are owned by the individual. It applies if a license to export is normally required for your item by the U.S. Export Control laws.

This checklist summarizes the requirements for an export license *exception* for temporary export of personal items or software that **is otherwise controlled** by U.S. Export Laws and regulations. Before shipping or hand carrying any items or software abroad, you will need to COMPLETE AND RETAIN this certification to document this license exception.

The export of items, technology, some software, and encryption code is subject to export control regulations (this includes laptops, PDAs and digital storage devices). The Department of Commerce's Export Administration Regulations (EAR) makes an exception to licensing requirements for the temporary export or re-export of certain items, technology, or software for personal or professional use as long as the criteria to which you are certifying below are met. The exception does not apply to any satellite or space-related equipment, components, or software, or to any technology associated with high-level encryption products. In addition, this exception does not apply to items, technology, data, or software regulated by the Department of State's International Traffic in Arms Regulations (ITAR).

Detailed Description of Items, Technology or Software to which this Certification applies:

By my signature below, I certify that:

1. I personally own the items, technology, or software I am taking abroad to _____
2. I am not shipping the items as unaccompanied baggage;
3. The items, technology, or software are intended for necessary and appropriate personal use only;
4. The items, technology, or software are not intended for sale or other disposal;
5. I will return the items, technology, or software to the U.S.;
6. I will keep the items, technology, or software under my "effective control" while abroad (defined as retaining physical possession of item or keeping it secured in a place such as a hotel safe, a bonded warehouse, or a locked or guarded exhibition facility);

² Authorizes an individual leaving the US either temporarily or long-term... to take to any destination or series of destinations, the classes of commodities and software described in this section, for the personal use of the individuals or members of their immediate families traveling with them provided the transaction meets all to the criteria in EAR Part 740.14.19

7. I will take security precautions to protect against unauthorized release of the technology while the technology is being shipped or transmitted and used abroad such as:
 - a. use of secure connections when accessing e-mail and other business activities that involve the transmission and use of the technology,
 - b. use of password systems on electronic devices that store technology, and
 - c. use of personal firewalls on electronic devices that store the technology.

8. **I will not ship or hand-carry the items, technology or software to Iran, Syria, Cuba, North Korea, or Sudan.** If I am planning to travel to these countries, I will consult **the Campus Technologies Office (Alex Miller) and/or the PASSHE Export Controls Officer (Angela Smith-Aumen).**

Signature: _____

Print Name: _____

Date: _____

****Keep a signed copy with you when traveling abroad***