

Mansfield University of Pennsylvania Health and Safety Plan

Introduction

In response to the continuing COVID-19 pandemic, Mansfield University has developed a Health and Safety Plan (Spring 2021 Plan) for students, employees, and visitors. The Plan has been developed in accordance with published health and safety guidelines from the Centers for Disease Control and Prevention (CDC),¹ the Pennsylvania Department of Health (DOH)², and the Pennsylvania Department of Education (PDE).³ The university will continue to evaluate and update the plan as conditions require and as further research, data, and resources become available.

Mansfield University's goal is to support all students' progress toward their degrees while we mitigate the health and safety risks associated with the COVID-19 virus for students, staff and the community.

Based on the unique circumstances resulting from the COVID-19 pandemic, Mansfield University will comply with the State System collective bargaining agreements, policies, procedures and standards as new health and safety guidelines are developed.

It is recommended for all Students and Employees to:

- Familiarize themselves with all of the university's COVID-19 protocols and requirements and attend or complete mandatory trainings as required by the university.
- Use remote methods to host group events, gatherings and meetings, to the extent possible.
- Utilize campus services by appointment only (e.g., financial aid, registrar, human resources, etc.)
- Limit visitors to campus and residence halls.
- Utilize alternative methods of contact such as email, chat, and telephone.

Social Compact for Health

The single most important factor in promoting a safe campus environment is compliance with protective behaviors. We must all take extraordinary steps to stay well and protect each other. To this end, it is critical that all university employees, students, and visitors embrace a shared commitment to undertake protective measures, both on campus and off campus. The provisions of the "Social Compact for Health" are necessary to keep the entire campus community safe by controlling the spread of COVID-19 and other potential infections. Individuals who do not abide by the Social Compact for Health and the provisions for safety stated elsewhere in this document may be asked or directed to leave campus. Employees and students who are directed to depart campus for failure to comply with these guidelines may also be taken off duty and/or subject to disciplinary action as outlined in applicable collective bargaining agreements and the Student Code of Conduct.

¹ CDC: [Considerations for Institutions of Higher Education](#)

² DOH: [COVID-19 Resources](#)

³ PDE: [Resuming In-Person Instruction at Postsecondary Education Institutions and Adult Education Programs](#)

- **Traveler Testing:** As of November 20, 2020 the PA Department of Health [Travel Requirement](#) requires any travelers/individuals who are entering Pennsylvania from any other state are **required** to have a negative COVID-19 test within 72 hours prior to entering the Commonwealth or to quarantine for 14 days.

- **Social distancing:** As used within this guidance, social distancing refers to individuals being physically separated from one another by at least six feet. It is expected that all individuals will maintain social distancing at all times, whether on or off-campus, and adhere to markers, signs, and other guidance pertaining to maintaining the appropriate physical distance. It is important not to congregate in communal areas or gather in groups during non-instructional activities. Close contact, within six feet for a cumulative of 15 minutes or more over a 24-hour period to others, should be avoided. Crowds or groups in areas with inadequate ventilation should be avoided.

- **Wearing of face coverings/masks:** Experience demonstrates that when in public settings, face coverings reduce the spread of COVID-19. Face coverings should cover both mouth and nose with material that is secured to the head.
 - Areas within all campus boundaries and buildings are designated a “Mask Required Zone.” The use of face coverings/masks are required anytime students, faculty, staff, and visitors are within the campus boundaries. This includes all outside campus areas and all indoor spaces (including offices and even when alone in an office).
 - Face coverings may be removed while eating or when in a student’s assigned residence hall room with those also assigned to living in that space. If wearing a face covering while working would create an unsafe condition due to the operation of equipment it may be removed for that task.
 - Individuals unable to wear a face mask due to a documented health condition or disability must register for an accommodation as described below in Section 1.
 - Additional information on considerations for wearing masks can be found on the [CDC website](#).

- **Alternative to a face covering:** A plastic face shield that covers the nose and mouth, extends below the chin and to the ears, and leaves no exposed gap between the forehead and the shield’s headpiece. The CDC has advised there is currently not good evidence to determine the level of protection a face shield provides. Face shields may be an option in situations where wearing a cloth face covering is not otherwise feasible. Faculty may wish to wear a face shield in lieu of a mask while lecturing.

- **Personal and university-sponsored travel:** It is strongly recommended that all individuals refrain from personal travel to areas where there is a risk of COVID-19 infection. The Department of Health has provided a recommendation for domestic travelers returning from designated states to quarantine for 14 calendar days upon return to Pennsylvania. A list of states to which the quarantine recommendation applies (designated states) can be found on the [PA DOH Travelers Information website](#). The list will be updated regularly as nationwide COVID-19 data is updated. All university-sponsored or university-related travel must be reviewed and approved in advance.

- **Monitoring, surveillance, and reporting:** Employees and students should self-report any symptoms or exposures to the Director of Environmental Health and Safety if they have visited an area of high COVID-19 prevalence (domestic or international) in the previous 10 days *before* arriving on campus, or if they have knowingly been exposed to anyone who has tested positive for COVID-19. Additional information on procedures for suspected or actual exposure to or manifestation of symptoms of COVID-19, as well as protocols in the event of confirmed cases on campus, is included in the university's COVID-19 Quarantine and Isolation Policy.
- **Eating and drinking on campus:** Because of the masking requirements in the university buildings, meals should be eaten only in the Student Restaurant-Manser Dining Hall (no more than 6 people per table), in the designated eating area of Jazzman's (no more than 4 people per table), outdoors, or in one's residence hall room. Eating or drinking is prohibited in any of the university classrooms. Masks may be removed for eating, but social distance must be maintained when seated indoors and outdoors. When diners leave their table, masks must be put back on, covering the nose and mouth. Dining services has posted additional guidelines in the Student Restaurant-Manser Dining Hall, Jazzman's and Mountie Market areas.

Section 1: Campus Life – Academic, Student, and Employee Life on Campus

All university employees, students, and visitors are expected to follow the provisions of the "Social Compact for Health" as stated above to keep the entire campus community safe, to be responsible for their own personal health, and to be respectful of the health of others. It is only within this context of mutual respect and cooperation that we can resume in-person instruction and activities on our campus.

1. **Course delivery:** To reduce the risk of COVID-19 exposure to our campus community, approximately 75-80% of Mansfield University courses will be taught via distance education, and the remaining 20-25% will be taught partially or entirely face-to-face. The face-to-face courses will be restricted primarily to natural and health science lab courses, clinicals, student teaching, internships, and selected music courses that are especially difficult to translate into a distance-learning environment. All face-to-face courses will follow the protocols outlined in this Health and Safety Plan, which includes the mandatory wearing of face coverings and the appropriate physical distancing.
 - **In-person instruction:** Traditional, in-person classroom instruction is anticipated primarily for health and science labs and selected music courses. These classes may be offered in reconfigured lecture rooms and/or larger venues that accommodate physical distancing. Some of these courses will be taught through a combination of in-person and remote instruction to further mitigate risk. Students and employees engaged in face-to-face instruction must follow all the necessary health and safety protocols as noted above.
 - **Remote instruction:** Online courses may be offered asynchronously or with synchronous activity. If the course includes synchronous activity, then the class will meet together online, typically via Zoom, during the designated class days/times each week. If the course is delivered asynchronously, then the course does not include synchronous, online class meetings. Students should consult their schedules in the Student Self-Service portal to determine if their online classes include synchronous meeting times.

- **Clinical experiences, field experiences, and internships:** In-person work experiences such as clinicals, student teaching, and internships may resume if permitted by the host agency and appropriate safety protocols are in place. If the host site does not permit in-person experiences of this kind, then faculty will work with the students to find a remote alternative, if appropriate.
 - **Contingency planning for instruction:** If the pandemic conditions change—either before or after the first day of classes—the limited number of in-person courses may need to shift to remote delivery. Please note that the university may curtail or suspend in-person instruction independent of any actions taken by local, state, or federal agencies. We will attempt to decide whether in-person instruction will commence no later than January 15, 2021.
2. **Academic calendar:** The Spring 2021 semester will begin on Monday, February 1. Classes will end on Friday, May 7. **There will be no Spring Break.** Finals week will be conducted online.
 3. **Athletic competition:** The Board of Directors of the Pennsylvania State Athletic Conference (PSAC) will determine conference-mandated scheduling of sports. The Conference will also evaluate necessary schedule changes. Changes to championship schedules are available on the [PSAC website](#).
 4. **Residence Halls:** The University is requiring all students living in the residence halls to complete a rapid COVID test and receive a negative result prior to moving in for the spring semester. On-campus housing (deemed Essential Housing) has been limited to the following students:
 - Students residing in campus housing the Fall 2020 semester.
 - Students enrolled in a face-to-face course required for their major (natural and health science lab courses, clinicals, student teaching, internships, and selected music courses).
 - International students.
 - Students facing extraordinary circumstances.

Students must participate in entry COVID testing or provide a negative test result from within 72 hours of arrival.

Revised housing policies with added precautions will be in effect for the health and safety of students living in Essential Housing. All students living on campus will be required to sign a Housing Agreement Addendum for the spring 2021 semester just as they did for the fall 2020 semester.

Visitors in the residence halls will be limited to students who have been assigned on-campus housing and limited to only one such visitor per resident. Failure to comply may result in loss of student housing and/or housing deposits.

Because space on campus is limited, students are encouraged to find other opportunities for housing.

5. Resident students will be housed with roommates, as originally selected in their housing application. However, private bedrooms will be made available to students at the single room rate, by request. Additional guidelines will include cleaning and sanitation protocols for rooms and room assignment plans for students with health considerations. Janitorial staff will be cleaning common spaces more frequently and using disinfectants instead of general-purpose sanitizers. Cleaning frequencies are increased on high touch surfaces such as door handles, push bars, and elevator buttons. Move-in and move-out schedules will be spread out to reduce density and adhere to social distancing requirements. Failure to comply with cleaning, sanitation, visitor protocols and Code of Conduct provisions in the residence halls may result in loss of student housing and/or housing deposits. Additional information may be found at mansfield.edu/residence-life.
6. **Mansfield Dining:** Dining operations will resume at the beginning of the spring semester when the campus resumes normal operations. Seating will only be available in the Student Restaurant-Manser Dining Hall and Jazzman's, allowing for continued social distancing in the dining environment. More remote options such as carry out will also be available. Individuals are to wear masks while entering, exiting, or otherwise traveling throughout the dining or retail food service area. Face coverings may be removed while seated, but social distance must be maintained. Additional guidelines are posted in the dining areas.
7. **Transportation:** The Mountie Express, a service of the Endless Mountain Transportation Authority, provides on-campus operations. As a regional provider of transportation, all riders will need to abide by restrictions imposed upon mass transit carriers and the Endless Mountain Transportation Authority. Routes and hours of operation will be posted throughout campus and through the Endless Mountain Transportation Authority phone app. Hours are subject to change.
8. **Campus Academic Travel/Field Experiences:** The following concepts will be considered, at all times: Fewer People, Shorter Trips, Increasing Distance Between People and Hand Hygiene. All passengers and drivers should be aware of the symptoms of the COVID-19 infection. If a passenger or driver is having signs of COVID-19 infection or have tested positive within 14 days of the scheduled trip, they should not participate.

The large vans owned by Mansfield University will be available for **academic classes only**. Travel is limited to the Northern Pennsylvania and the Southern Tier of New York.

Limited occupants – (30% reduction). The maximum occupancy listed below will be followed to decrease the exposure and limit the group to 10 people or less.

- 15 Passenger – Limit of 10 Passengers (driver included)
- 12 Passenger – Limit of 8 Passengers (driver included)
- 11 Passenger – Limit of 8 Passengers (driver included)

The scheduled trip should take the least amount of time possible with no stops along the route unless an emergency occurs. The vehicle ventilation system shall be used along with providing fresh air with open windows during the trip. Hand sanitizer is recommended before and at the conclusion of any trip.

The van will be disinfected between trips with cleaning materials. The driver and passengers of the vehicles are expected to clean the vehicle upon completion of the trip.

No passengers or drivers shall travel if ill or experiencing symptoms of COVID-19.

- 9. Fitness and recreation activities:** Fitness and recreation facilities, such as the Kelchner Fitness Center, will operate at 50% capacity per DOH guidelines. It is expected that all safety measures, including, but not limited to, those provided by state and federal guidance, will be strictly followed. Face coverings must be always worn in the Kelchner Fitness Center and must cover both mouth and nose. Use of the facility during the pandemic is restricted to students, faculty and staff. Additional guidelines and restrictions will be posted at Kelchner Fitness Center.
- 10. Student extracurricular and co-curricular activities:** Face-to-face student activities and events will be limited and will adhere to social distancing and other applicable safety guidelines provided by state and federal agencies. Student organizations are required to complete the event health and safety forms and report the attendance to the Environmental Health & Safety Office within 24 hours of conclusion of the event.
- 11. Accommodations:** Employees seeking accommodations due to documented high risk factors will submit their requests using a process to be determined by the State System. Updates regarding the process will be provided as more information becomes available. Students seeking accommodations for the same reasons should contact the Office of Services for Students with Disabilities.
 - **Disabilities:** In conjunction with Mansfield University's Health and Safety Plan, the Office of Services for Students with Disabilities (SSD) will continue to provide support and accommodations via university policies and procedures to students through COVID-19 risk-mitigating measures. The SSD Office has temporarily altered its standard operating procedures to incorporate state recommended guidelines. The SSD Office will connect in-person with students while maintaining physical distancing of at least six feet within the office environment. Face masks or face shields will be worn during meetings and hand sanitizer will be provided. Any meeting requests for more than two people will require use of the conference room to ensure appropriate distance between individuals. The SSD Office will support students both online and within the campus environment for the review of disability documentation and implementation of accommodations. Accommodation requests per COVID-19 will also be reviewed and accommodated, as necessary. The SSD Office can shift all procedures to an online environment and according to any state mandates, if necessary. Testing accommodations will be provided within a proctored classroom environment in South Hall for appropriate physical distancing on days where more than two students are testing. The Office of Services for Students with Disabilities remains committed to equal access and inclusion of students with disabilities. The SSD Office can be reached via email at: mphillip@mansfield.edu. Consult meetings can be scheduled as needed via email or by phone at (570) 662-4691.
 - **Counseling:** The Counseling Center will provide in-person and online counseling during the spring semester. Physical distancing will be practiced in the waiting room and during in-person counseling sessions. Masks or face shields are required to always be worn and hand sanitizer will be made available. Should a student be unwilling or unable to meet face-to-face on Mansfield University's main campus, counseling will be available via

HIPPA-compliant Zoom. The Counseling Center can shift all procedures and services to a virtual format, according to HIPPA, CDC, DOH, PDE, PASSHE and state guidelines, if necessary. Registered students may contact the Counseling Center at (570) 662-4436 for more information or to make an appointment.

Section 2: Healthy Strategies for Mitigating Transmission

1. **Hygiene (CDC) requirements:** Individuals should wash their hands often with soap and water for at least 20 seconds. If soap and water are not readily available, hand sanitizer that contains at least 70% alcohol can be used. Individuals should avoid touching their face and using their hands to cover coughs and sneezes, and instead use a tissue or the inside of their elbow. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds or use hand sanitizer.
2. **Personal protective equipment and provisions to support a safe environment:** Face masks and re-fillable hand sanitizer bottles will be provided for all employees and students to start the semester. Additional face masks and hand sanitizers may be available for purchase in The Mountie Spirit Store (Alumni Hall) and through other retailers. Because of potential delays in the supply chain for high-demand items, students are encouraged to bring any additional personal provisions with them as part of move-in day. These provisions may include disinfectant wipes, cleaning supplies (sanitizing spray and towels), additional face masks, and disposable gloves. Hand sanitizer refill stations will be located across campus. Refer to the FAQ's on the COVID-19 website for locations.
3. **Social distancing and gatherings:**
 - a. **Social distancing:** As used within this guidance, social distancing refers to individuals being physically separated from one another by at least six feet. It is expected that all individuals will maintain social distance, at all times, whether on or off-campus. Individuals who are walking alone outdoors or are engaging in outdoor exercise are required to wear face coverings.
 - b. **Non-instructional gatherings and campus events:** Students are strongly advised to host virtual group events, gatherings, or meetings, to the extent possible. All non-academic/instructional gatherings are limited to 25 participants when held in any building. Occupancy in some buildings may be limited and signs will designate where such limitations exist.
4. **Campus environment modifications:** Employees, students and visitors will experience signage reinforcing healthy practices while on campus, including but not limited to hygiene, sanitation, face coverings on campus, and social distancing interventions. The allowable number of people per room, classrooms, and common spaces will be reduced. Classroom desks may be rearranged to maximize the space between students and to reduce the possibility of transmission. Plexiglass shields will be used in student service areas where face-to-face services support student needs, such as North Hall Library. Some appointments with student service offices, such as Financial Aid and the Registrar, as well as faculty appointments, may be conducted through online or virtual

meetings to reduce face-to-face interactions. Email, chat, and phone calls may also be encouraged depending on the circumstances. Except for the bottle filling water stations, the drinking fountains across campus will be turned off to reduce potential spread of infection.

5. **Campus Clinic and Health Services:** The Mansfield Campus Clinic will remain open for students and will employ COVID-19 specific protocols when providing health services, to reduce the density of patients awaiting care. Students are required to call ahead for appointments at (570) 662-4350. Employees are strongly encouraged to access health services with their health care provider. The Campus Clinic for students is open Monday-Friday, 8:00 a.m.-4:00 p.m. when the campus is open.
6. **Non-essential travel:** It is strongly recommended that all employees and students refrain from all personal and non-essential travel during the spring semester to further reduce the risk of transmission. The PA Department of Health recommends travelers quarantine for 10 calendar days upon return to Pennsylvania see - [PA DOH Travelers Information website](#). All university-sponsored or university-related travel must be reviewed and approved in advance by the Office of the President. If an approved traveler is exposed to COVID-19 while participating in university sponsored travel, the traveler must follow the quarantine protocols established by the university upon return.

Guidance from the Centers for Disease Control and the PA Department of Health should be followed when travelling with multiple persons in one vehicle.

7. **Arrival from High-Risk Area or out of state:** Travelers coming to campus for classes or employment should follow the recommendations in the PA DOH COVID-19 travel advisory. <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Travelers.aspx>
Travelers from outside of Pennsylvania must have a negative COVID-19 test within 72 hours of entering the Commonwealth or quarantine off campus for 10 days prior to participating in any events or classes on campus.
8. **Requirements of Employees - Work schedules and telework:**
Where, when, and through which modality employees perform their duties is at the discretion of the university president or appropriate designee, unless otherwise set forth in applicable collective bargaining agreements or policy. Any request for a departure from the assigned work function, schedule, location or modality may be considered only when the procedures below are followed:
 1. Faculty and staff who wish to seek an accommodation or a modification of their current accommodation under the Americans with Disabilities Act (ADA) are directed to submit their request to Human Resources. Employees are urged to contact Human Resources as soon as possible. As required by the ADA, if a medical condition is deemed a disability as defined under ADA, then a reasonable accommodation, if available, should be provided.
 2. Faculty and staff who do not have a disability as defined under the ADA may seek a flexible work arrangement if the employee is at increased [risk for severe illness from COVID-19 as defined by CDC guidance](#).

- a. Faculty and staff are directed to submit a request for a flexible work arrangement to Human Resources by a date determined by the university.
 - b. Human Resources will validate requests in writing for flexible work arrangements, which shall include review of relevant medical and/or other relevant documentation to be submitted by the employee.
 - c. Human Resources will send validated requests for flexible work arrangements to designated university official(s) to determine the impact on the university's operational capabilities and whether a flexible work arrangement in duties, schedule, location or modality will be granted.
 3. If a flexible work arrangement is not granted under #2 above, the faculty or staff may request one of the following leave options as provided in the relevant collective bargaining agreement or university/system policy:
 - a. Sick leave
 - b. Other accumulated leave
 - c. Leave without pay without benefits
 4. Faculty with personal circumstances that fall outside of the above categories should consult with their deans. Please note that changes to course modalities, room locations, and meetings may be implemented due to physical distancing requirements and other risk-mitigating measures as explained in Section 1 above.
 5. In addition, the university may approve telecommuting arrangements for staff whose responsibilities can be accomplished outside of the University office at an alternative work site for a partial or full work week in order to limit the number of employees physically required to be on campus. Individuals are encouraged to call ahead to scheduled office appointments.
- 9. Requirements for all visitors to campus:** All visitors and guests must comply with the previous stated rules for employees and students. Visitors who are exhibiting symptoms, who have been exposed, or who have visited an area of high prevalence in the previous 10 days, are not permitted to come to campus for any reason.
- 10. Flu vaccinations:** All students, employees and visitors are strongly encouraged to get the seasonal flu vaccine. Vaccination is particularly important for people who are at high risk of serious [complications from influenza](#). The seasonal flu vaccine is effective in preventing some of the most dangerous types or to reduce the severity of the flu. To be clear, the influenza virus is a different virus from COVID-19 and getting a flu shot will not protect you from COVID-19. However, both viruses are spread in the same fashion, and a seasonal flu vaccination will reduce the likelihood of self-isolation, quarantine, and additional pressures being added to the local health system.
- 11. COVID-19 vaccinations:** A COVID-19 vaccine is currently being developed by multiple manufactures. Once a vaccine is approved for distribution by the FDA, the PA Dept. Of Health will coordinate the distribution to the communities and universities. The university is coordinating with the Dept. Of Health to make the vaccine available to the campus community.

Section 3: Monitoring Campus Health

The COVID-19 Quarantine and Isolation Policy outlines the university's and an individual's roles when circumstances require the individual to isolate due to suspected or actual exposure to, or manifestation of, symptoms of COVID-19. The policy is based on the current information and guidance from the CDC and the PA Department of Health. Updates will occur if changes in the guidance are issued.

- 1. Exhibiting symptoms and self-reporting:** Any university faculty, staff, student or volunteer who is currently living, working, attending face to face classes, or interacting regularly with students on campus should self-report any symptoms to the Director of Environmental Health and Safety under the following conditions:

For individuals exhibiting symptoms: People with COVID-19 have a wide range of symptoms reported. Symptoms may include:

- Fever > 100 or chills
- Cough
- Shortness of breath
- Loss of smell or loss of taste
- Muscle or body aches
- Headache
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Additional information can be found at -

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

- Must self-report symptoms and exposure to the Director of Environmental Health and Safety.
- Must not report to work, class, clinical assignments, or attend or participate in institution-sponsored activities or events.
- Must not enter campus buildings.
- Must quarantine for 10 days on-campus, if possible, or at home, and follow additional university or state DOH guidance.
- Are advised to consult with their medical provider by phone about options for testing and necessary treatment.

For individuals who may have been exposed to COVID-19:

- Report to the Director of Environmental Health and Safety if you have visited an area of high prevalence (domestic or international) in the previous 10 days.
- Follow the [PA Department of Health guidelines for COVID-19 exposure](#)
- Contact the Director of Environmental Health and Safety if you know you have been exposed to anyone who has tested positive for COVID-19.
- Quarantine for 10 days and follow additional university or state DOH guidance

Cleared to return to campus to work or reside: Any individual that has tested positive for

COVID-19 shall be required to obtain an appropriate release before returning to campus to work or to live following the directions of the Pennsylvania DOH and university policy.

2. **Temperature Screenings:** Random temperature screening stations will be established throughout the semester at various locations. The campus community is encouraged to pass through the screening station to be assessed for fever or any symptoms of COVID-19.
3. **Testing:** Mansfield University will facilitate the testing option for students, staff and faculty throughout the regular semester and communicate those during the semester. Testing is encouraged for the campus community as it is an important component to the ongoing campus health.
 - **Entry screening testing** – Testing of students returning for the Spring 2021 semester will be offered and required for students living in the residence halls. The testing will occur on campus during the first week of the semester.
 - **Regular screening testing** - Ongoing testing of random and targeted selections of students will occur throughout the semester.
 - **Student athlete testing** – Students who are participating in athletic competition during the semester will participate in required testing based on the NCAA guidelines and the MU return to play guidelines.
 - The university also maintains a list of testing resources available in the area for the campus community. Local healthcare providers will provide diagnostic testing as available.
4. **Quarantine and Isolation:** Mansfield University has established a quarantine procedure to protect individuals that are exhibiting symptoms of COVID-19 and a self-isolation protocol for individuals that have tested positive for the virus. To the extent possible, students under self-isolation will be provided with a private bedroom, private bathroom, a phone-in wellness check for each student from medical professionals, meal deliveries, and other supportive services and care as described in the Coronavirus 19 (COVID-19) Quarantine and Isolation Policy.
5. **COVID Alert PA App:** The Mansfield University community should download the [COVID Alert PA app](#) to their personal mobile device. This secure application is the official mobile app that includes an Exposure Notification system and a daily wellness check.
6. **County/regional status change:** Should the surrounding county or region experience a surge in COVID-19 cases, the university will take additional steps to inform the campus population and implement additional safety and mitigation measures to prevent spread among the campus population. The university will follow the guidance of local public health officials and state agencies when determining if the rate of infection within the county and/or region places the campus community in a greater position of risk that may necessitate reducing the campus population.

Section 4: Communicating with the university community

The university will continue to communicate with all employees and students throughout the semester using official information of record and communication channels (email, phone, and text) applicable to the notification. Print and digital signage will be used within buildings providing additional information,

infographics, and facts on COVID-19. Communications and signs will reinforce practices supporting an environment conducive to healthy, safety, and inclusive learning including, but not limited to, hygiene, sanitation, face coverings on campus, and social distancing interventions.

In the event of a time-sensitive emergency, Mansfield University will utilize MU Mobile Alerts to send SMS text messages to mobile phones and voicemail messages to mobile and landline phones to every registered user with a mansfield.edu account and any additional designees of that user. Emergency information will also be communicated through email messaging to students and employees, official university social media accounts, and a prominent banner on the mansfield.edu website. Mansfield University will post a COVID-19 Dashboard on the COVID website, which will contain the numbers of confirmed cases of COVID-19 affecting university students and employees. This dashboard will be updated weekly at a minimum, and more often as required.

Section 5: Coordination with local public health officials

Mansfield University has, and will continue to, coordinate with officials representing local and regional Departments of Health (Wellsboro and Williamsport) and Emergency Management (Mansfield Borough and Tioga County) officials. Regional health and emergency officials will assist the university in communicating and responding to local or regional outbreaks, quarantine and isolation, as well as the availability of testing and contact tracing resources. Regional health and emergency officials will also assist the university in resource sharing in the event of an outbreak, including clinical and mental health services. Regular contact with officials will continue as the university monitors the status of infections in the state, region, and local area. Scheduling of vaccination clinics, once available, will also be coordinated through these resources.