

**MANSFIELD UNIVERSITY
MANSFIELD, PENNSYLVANIA 16933**

OFFICE OF HUMAN RESOURCES AND LABOR RELATIONS

SENIORITY BIDDING REQUEST FORM

Instructions: Please print or type all information requested below.

I hereby request to be considered for the _____
(Classification)

_____ position posted on _____.
(Announcement number) (Date of posting)

CHECK ONE

() I am seeking promotion to a position by exercising my Master Agreement Seniority. I am aware of the conditions identified below.

- ✓ All employees in the classification immediately below the vacancy within the seniority unit are eligible to bid.
- ✓ Bid rights do not apply to entry-level positions or for positions designated as confidential. Employees in other classifications who wish to be considered for the position may express their desire to receive consideration by submitting this form and an application or current resume.
- ✓ This request form all other documentation must be received by the Office of Human Resources and Labor Relations within the posting period.

(Printed name)

(Signature and date)

(Personnel number)

(Current classification)

(Phone Number)