

MUNICIPAL POLICE OFFICERS' TRAINING ACADEMY

104 Doane Center
65 Clinton St
Mansfield, PA 16933
Phone: 570-662-4866
Fax: 570-662-4110

Dear Prospective Cadet,

The Mansfield University Municipal Police Officers Act 120 Training Academy is certified by the Municipal Police Officers' Education and Training Commission. Under Pennsylvania Act 120, this 754 hour training program is required to become a municipal police officer in Pennsylvania, and provides each participant with the professional skills necessary to succeed as a police officer. The completion of the academy does not guarantee employment.

To apply, complete the enclosed application and submit to the above address with a non-refundable deposit of \$30.00 made payable to Mansfield University. Upon receiving the application fee a registration packet will be forwarded to you which must be completed and returned to the academy for processing.

To enter the academy entrance you must:

- Be 18 years of age or older
- Possess a high school diploma or GED equivalency
- Be a citizen of the United States
- Be free from convictions of disqualifying criminal offenses.
 - Conviction - an adjudication of guilt including the imposition of a sentence
 - Disqualifying criminal offense – a criminal offense for which more than 1 year in prison can be imposed as punishment
- Have a valid driver's license
- Pass physical, psychological, vision, hearing, and reading tests

In addition to the non-refundable deposit, the following costs reflect the academy training for 2015:

- \$3,675.00 Tuition, textbooks, targets, ammunition
- Psychological* Psychologist of your choice
- Physical* Physician of your choice
- \$10.00* Pennsylvania State Police - Request for Criminal History Record Information (Act 34)
- \$10.00* Commonwealth of Pennsylvania – Request for Driver Record
- \$40.00* Physical training pre-test and reading test (scheduled and administered at Mansfield)
- \$218.00 Uniform Package

***MUST BE COMPLETED BY EACH STUDENT PRIOR TO THE START OF THE TRAINING PROGRAM AT THE STUDENTS EXPENSE**

Once the completed registration packet has been received by the Academy, a representative of the academy will contact you to arrange the interview and physical requirements pre-test. After reviewing the applicant's file and evaluations, a determination will be made as to the acceptance into the academy, and the applicant will be contacted and notified of the same.

Mansfield University reserves the right to cancel a scheduled Police Academy class because of insufficient enrollment. All costs of the application process are the responsibility of the applicant and are non-reimbursable in the event of a cancellation.

Sincerely,

Christine Shegan, Director
Municipal Police Academy