

31 South Academy Street
Mansfield, PA 16933



January 12, 2022

To safeguard our community, we will continue to extend all protective policies into the spring semester. The Health and Safety Plan and the Quarantine & Isolation Policy for the Spring '22 semester is now available online at mansfield.edu/health. Please carefully review these documents to understand the expectations of the campus community. Similar to the Fall, Mansfield University will return to a primarily face-to-face environment for the Spring '22 semester. While health and wellness protocols will remain in place as described in the Health and Safety Plan, our course offerings and residential experience will continue to reflect its traditional on-campus environment.

Please note: The University may adjust the Health and Safety Plan in response to changing conditions on campus and/or in the surrounding community. We will continue to communicate with the campus community throughout the semester with updates and important information. If there are any questions relating to the Health and Safety Plan, please contact Jim Welch, Mansfield University's Environmental Health and Safety Director, at jwelch@mansfield.edu or at (570) 662-4906.

The following information is provided to you in order to allow for a successful move-in experience:

BEFORE YOU ARRIVE

Move-In Schedule

Move-in will be by APPOINTMENT ONLY. Each student MUST sign up for an individual appointment time. Students cannot sign up together under one appointment time (i.e. siblings, roommates, besties, etc.), this will forfeit your appointment time. Please note: Each date and time has a limited number of slots and is subject to availability, so you may need to select an alternative date/time if your initial choice is not available. You must have a confirmed appointment before arrival.

New students living on campus will be permitted to move-in to their spring 2022 housing assignment on Thursday, January 20 between 2pm and 4pm. This includes spring start first-year students, spring start transfer students and/or returning students moving into a new assignment for spring 2022.

[Schedule a time for NEW STUDENT MOVE-IN here.](#)

Returning students who lived on-campus for fall 2021 returning back to campus will be permitted to move-in to their Spring 2022 housing assignment on Friday, January 21 through Sunday, January 23 between 8am and 5pm each of those days.

[Schedule a time for RETURNING STUDENT MOVE-IN here.](#)

Please note: If you are part of the groups moving in early, you do not have to use this link to sign up for a move-in time, as your group organizer or coach sends us the complete list of who is scheduled to come in, when. The following groups will be moving in early:

- Students currently residing in Hickory Hall (including Basketball and Track)
- Resident Assistants
- Softball

If necessary, Student Living staff may adjust a student's time slot if a new or returning student signs up for the wrong time slot. These appointments will be cancelled and you will be asked to pick a new time. If a student needs to change a time slot, please go back to the link to cancel the original time and choose a new time. Students will be permitted to choose or change their time slot 24 hours in advance of scheduled move-in.

Addendum

Before signing up for a time slot for move-in, each student must read and accept the Housing Agreement Addendum. This step is required for all students – you will not be permitted to live on-campus without having this signed. To complete this form, please follow the steps below:

- Log on to My.Mansfield and select the link to MyHousing
- Select the “Applications” link at the top of the screen
- Choose “Housing Agreement Addendum” from the drop-down menu
- Read and Complete

Helpers/Guests

Students are permitted to bring others to help them move in to their rooms, as long as they follow our policies and procedures while visiting campus. Please pay close attention to the Campus Policies listed below. Guests are permitted to stay and assist with the process as long as is required.

WHEN YOU ARRIVE

Check-In

Students will check in on their self-selected date and time. When you arrive on campus, rather than going straight to your residence hall to check-in, there will be a central check-in located in Hickory Hall. Once at Hickory, you will park in the reserved parking lot and proceed into the building. **Any student attempting to gain access to the residence halls before checking in at Hickory Hall could jeopardize their housing status.**

Testing

Everyone living on-campus must be tested upon arrival to campus using the rapid antigen test, regardless of vaccination status. Anyone who refuses to be tested will not be permitted to live on campus. The rapid antigen tests are administered by a very short nasal swab and will deliver results within 15 minutes. Resident students are **REQUIRED** to have a negative COVID test prior to moving into the residence halls.

Students who are advised to quarantine or isolate due to a confirmed exposure or a confirmed positive test result must follow the isolation guidelines of the PA Department of Health at an off-campus location. Student Health Services, along with Student Living, have limited resources. For resident students who are unable to isolate or quarantine off-campus; approval of accommodations for such students will be made on a case-by-case basis.

ID Cards

Once you have received your negative test and can move-in, your ID card will be turned on and you can proceed to your assigned residence hall. If you are a new student and do not yet have an ID card, we will either have it when you check in or you may need to go to the Mountie Spirit Store (located in Alumni Hall) to get it.

Unloading Area

Once students have completed the check-in process, you will be directed to designated unloading areas in close proximity to your halls for move-in. Once the vehicle is unloaded, it will need to be moved to the designated parking lot (T-2). Please note: regular parking will not begin until Monday, January 24th, so please refrain from parking in the lots near the residence halls to allow for others to move-in. Parking permits can be purchased online at parking.mansfield.edu.

RA Assistance

Resident Assistants (RAs) are student leaders in Student Living, who have been thoroughly trained and are skilled in assisting students with this transition. RAs will be available for assistance and to answer questions throughout the move-in process. Please seek out these student leaders with general questions and inquiries regarding move-in.

CAMPUS POLICIES

Masking

Masks covering the nose and mouth will continue to be required for all individuals, regardless of vaccination status, in all indoor campus spaces. Masks are also required when riding the Mountie Shuttle and the MU large vans. The requirement to wear a mask does not apply to the following situations:

- When eating or drinking, as long as individuals comply with any other posted restrictions.
- When in one's assigned residence hall room without any guests.
- When alone in an office, private study area, or other space. **Please note: Face masks are required when in open study spaces, including Alumni Hall, residence halls, and North Hall Library.**
- When alone in a motor vehicle or utility vehicle used for University business.
- When operating a vehicle or equipment where the mask may create a safety hazard by obscuring vision or from entanglement.
- When asked to remove the face mask by a school or law enforcement official to verify identity.
- When a public safety worker is actively engaged in a public safety role in situations where wearing a face mask would seriously interfere with the performance of their job duties.
- When student athletes that are testing regularly, per University policy, are participating in team workouts in Decker Gymnasium. Masks are required following completion of the workout while inside.
- When a face mask cannot be worn while playing a musical instrument, provided the activity is carried out in accordance with the University Health and Safety Plan.
- As otherwise approved by the Mansfield University's Environmental Health and Safety Director.
- When an accommodation is necessary as indicated by a medical or similar subject matter expert and granted by the Office of Services for Students with Disabilities. Note: Students who cannot wear a mask, or cannot safely wear a mask, should contact the Coordinator of Services for Students with Disabilities at mphillip@mansfield.edu. Faculty and Staff who cannot wear a mask, or cannot safely wear a mask, should contact Human Resources at HR Connect at hrhelp@mansfield.edu or 570-662-4893.

Based on experience, masking significantly reduced the spread of COVID-19 on campus. Everyone is encouraged to wear a well-fitting surgical mask or KN95. Single-layer cloth masks and "neck gaiters" do not offer sufficient protection and are not recommended. Surgical masks and KN95 masks will be made available to all students and employees at the start of the semester. Please contact Jim Welch at jwelch@mansfield.edu or at (570) 662-4906 if you need a mask.

Masks should be worn outdoors if symptoms of COVID-19 are present, regardless of vaccination status, until a negative test is received. Consider wearing a mask when outdoors in a large group.

Vaccines

Mansfield University strongly encourages all members of the campus community to get vaccinated prior to the start of the spring semester. **It is highly suggested that all members of our community—students, faculty, staff, and affiliates—who are eligible (five months past completing their Moderna or Pfizer vaccination series or two months past the Johnson & Johnson vaccination) to receive the booster shot.** The COVID-19 vaccine is an important tool to help us end the pandemic and continue in a primarily face-to-face environment for the spring 2022 semester. Vaccines reduce the risk of COVID-19, including the risk of severe illness and hospitalization among people who are fully vaccinated.

We plan to host an on-campus booster and vaccination clinic during the spring semester at a date to be determined. However, if you are eligible for a booster or if you have not yet been vaccinated, please do not wait for the on-campus clinic. Boosters and vaccinations are readily available now. Find a location near you at [vaccines.gov](https://www.vaccines.gov).

Testing

Testing is another important tool to reduce the risk of exposure to COVID-19 on campus. If you need a test or are experiencing symptoms of COVID-19 (see list below), please contact Jim Welch as soon as possible to schedule a rapid test.

In addition to requests for testing, the following testing will occur on campus:

- **Entry Screening:** Testing of students living in the residence halls will be required prior to moving in, regardless of vaccination status. Testing will also be available on campus during the first week of the semester for all students and employees. Students who test positive for COVID-19 during the entry screening will be asked to isolate off campus.
- **Regular Screening:** Ongoing testing of random and targeted selections of students will occur throughout the semester.
- **Student-Athlete Testing:** Students who are participating in athletic competition during the semester will participate in required testing based on vaccination status and symptom presentation per NCAA and PSAC rules.

Quarantine and Isolation

The university will continue to follow CDC and PA Department of Health guidance for the quarantine and isolation of individuals who have been exposed or diagnosed with the COVID-19 virus. The full, updated Quarantine and Isolation Policy will be available at mansfield.edu/health on Tuesday.

Below is an overview of the University quarantine and isolation guidance for Spring '22:

Positive Test: Any student or employee who tests positive for COVID-19 regardless of vaccination status:

- Isolate off-campus for five days.
- If you have no symptoms and test negative, you may end the isolation after the initial five days, but should continue to wear a mask at all times for an additional five days.
- For resident students, meals should be eaten in their residence hall room when possible.

Exposure: Any student or employee exposed (defined as a direct contact with someone who has tested positive for the COVID-19 virus for a period of 15 minutes or more, and closer than six feet) to a person who tested positive for COVID-19:

- If you've received the booster vaccine dose or have completed the primary vaccine series within the past six months:
 - Wear a mask at all times for 10 days.
 - Test on day five, if possible.
- If you have not received the booster dose or your primary vaccine series was completed greater than six months ago:
 - Quarantine off-campus for five days.
 - If you do not have symptoms and test negative on or after day five, quarantine can end, but a mask should continue to be worn at all times for an additional five days.

Students who are advised to quarantine or isolate due to a confirmed exposure or confirmed positive test result must follow the isolation guidelines of the PA Department of Health at an off-campus location. Student Health Services, along with Student Living, have limited resources for resident students who are unable to isolate or quarantine off-campus; approval of accommodations for such students will be made on a case-by-case basis.

Reporting

Please contact Jim Welch immediately if you are experiencing symptoms or have knowingly been exposed to anyone who has tested positive for COVID-19. Symptoms of COVID-19 may include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

IMPORTANT SPRING 2022 DATES

Spring Move-In: Thursday, January 20 - Sunday, January 23

First Day of Classes: Monday, January 24

Spring Break: Monday, March 14 – Friday, March 18

(Residence Halls close at 10am on Saturday, March 12 and reopen at noon on Sunday, March 20)

Last Day of Classes: Friday, May 6

Final Exam Week: Monday, May 9 – Thursday, May 12

Non-Graduates Move Out: 24 Hours after their last exam, no later than 4pm Friday, May 13

Commencement: Saturday, May 14

Graduating Students Move Out: No later than 5pm Saturday, May 14