



LIVE YOUR DREAMS. LIVE ON-CAMPUS.



**FIRST-YEAR AND NEW ON-CAMPUS STUDENT
HOUSING SELECTION PROCEDURES**
(Not currently residing in on-campus housing)

PLEASE READ CAREFULLY

Welcome future on-campus housing residents! Mansfield University students who do not currently live on-campus can begin registering/selecting 2021-2022 housing on **Thursday, October 1, 2020 at 12:00PM (NOON)**. Research shows that the benefits of the on-campus residential experience have great positive impact on first-year students, directly helping transition from living at home to university life. Second-year students benefit from the continued stability of campus residential life to support their academic and social development. This is often translated into success in completing college and doing so more often in four years. For these and many more reasons, **all 1st and 2nd year students (including Transfer students) are required to live on-campus (some exemptions apply).**

First-Year students are assigned to Oak Hall in the First-Year Residential Experience (FYRE) community. Placement in FYRE is on a first-come, first-serve basis with overflow assignments in Spruce Hall. Transfer students and other returning students will have the option of living in Sycamore and Spruce.

ROOM RATES:

For planning purposes, current rates for 2020-2021 are posted to the Student Living website at <http://www2.mansfield.edu/residence-life/housing-dining-rates.cfm>. Rates are subject to change and will be updated after Council of Trustees (COT) approval.

REQUIRED MENINGITIS VACCINE FOR STUDENTS:

As stated in the Housing & Dining Agreement, Pennsylvania State Law requires all students living in University housing, to either have the meningitis vaccine or sign a declination statement after having received information concerning the benefits of receiving the meningitis vaccine. Students who do not either have the vaccination or sign the declination statement will not be permitted to reside in University housing.

When completing the Housing & Dining Agreement/Application, students will be asked if they have received the meningitis vaccination. The choices are either yes (if the vaccine was received) or no (if the vaccine was not received and is being waived). For more information on meningitis and the vaccine, please visit:

<http://www.mansfield.edu/residence-life/upload/Meningitis-Information.pdf>

TO APPLY FOR HOUSING AND DINING

1. Log on to My.Mansfield and select the link to MyHousing
2. Select the “Applications” link located on the menu to the left
3. Select “New Student (2021/FA)” from the menu
4. Follow the computer prompts:
 - Read and electronically sign the Housing & Dining Agreement
 - Complete your Personal Information (this is important for roommate selection/matching)
 - This step is also where you can put the name of the person you’d like to live with – **it’s ok if you do not have a certain person in mind.**
 - When asked, “I am a:” please select the following:
 - ✓ First-Year Student if you are a first-year attending college for the first time
 - ✓ Transfer Student if you are transferring from another university
 - ✓ Returning Student if you are returning to on-campus housing after living off campus
 - Enter your Address/Emergency Contact Information
 - Select a Dining Plan
 - Pay the \$100 Application Fee
 - Print the Confirmation for your records (don’t worry if you forget, you’ll receive an email)

OTHER INFORMATION

Assignment Information

Assignments are posted to your MyHousing Portal as soon as they are completed (mid-summer). You can log on to this site to view your room assignment, roommate name, and roommate contact information. You will also receive an e-mail in early August with this information. *Please note that assignments are subject to change during the summer if needed.*

Accommodations

If you have any special needs or accommodations, please contact Student Living by emailing housing@mansfield.edu from your Mansfield University email account. Please provide information and be very specific. Students requesting specific housing due to medical concerns should also register with the **Center of Services for Students with Disabilities**. Student Living accommodates requests due to medical concerns registered with and recommended by the Center of Services for Students with Disabilities.

HOUSING EXEMPTION

As stated above, **all 1st and 2nd year students (including Transfer students) are required to live on-campus (some exemptions apply)**. Those students who qualify and wish to be exempt from the Housing Requirement will need to follow the steps below, and may be asked to provide appropriate documentation related to their petition.

Requesting Housing Exemption (if you qualify):

1. Log on to My.Mansfield and select the link to MyHousing
2. Select the “Applications” link located on the menu to the left
5. Select “New Student Exemption (2021/FA)” from the menu
3. Follow prompts to complete your exemption request:
 - Choose the exemption reason that applies to your situation. Only the exemptions listed are considered valid exemptions.
 - If further documentation is necessary, you will be contacted via your Mounties email address.

QUESTIONS/COMMENTS

Office of Student Living | 319-321 Alumni Hall | 570-662-4934 or 570-662-4952 | housing@mansfield.edu