

**FIRST-YEAR AND NEW ON-CAMPUS STUDENT  
HOUSING SELECTION PROCEDURES  
(Not currently residing in on-campus housing)  
Please read carefully!**

***Welcome future on-campus housing residents!*** Mansfield University students who do not currently live on-campus can begin registering/selecting 2022-2023 housing on **Monday, October 3, 2022 at 12:00PM**. Research shows that the benefits of the on-campus residential experience have great positive impact on first-year students, directly helping transition from living at home to university life. Second-year students benefit from the continued stability of campus residential life to support their academic and social development. This is often translated into success in completing college and doing so more often in four years. For these and many more reasons, **all 1st and 2nd year students (including Transfer students) are required to live on-campus (some exemptions apply).**

**The First-Year Residential Experience (FYRE)!** In an effort to ensure that First-Year students have a smooth transition into university life, Student Living is designing a community that will facilitate opportunities for students to become exposed to essential intellectual and co-curricular opportunities allowing them to become engaged during their time living on-campus.

The FYRE program will provide the opportunity for incoming first-year students to live with one another and create new friendships. It is a great way for incoming first-year students to begin their Mansfield University experience! Students will have the opportunity to meet many of their classmates and develop lasting friendships, attend interesting and engaging activities specific to the unique needs and interests of first-year students, and learn valuable information about life on campus.

**The FYRE program will be offered on a first-come, first-serve basis, based on application date!**

**You will need your Mansfield University username and password.** You can go to <https://info.mansfield.edu/myaccount/> if you don't already have that information. You will need your University issued Student ID number to access your information.

**TO APPLY FOR HOUSING AND DINING**

1. Log on to <https://www.mansfield.edu/today/> and select the link to **MyHousing**.
2. Select the **"Applications"** link on the left side of the screen.
3. Select **"New Student (2023/FA)"** from the drop-down menu.
4. Follow the computer prompts:
  - Read and electronically sign the Housing Agreement
  - Complete your Personal Information (this is important for roommate selection/matching)
  - ○ When asked, "I am a:" please select the following:

- ✓ New Student if you are a first-year attending college for the first time
- ✓ Transfer Student if you are transferring from another university
- ✓ Returning Student if you are returning to on-campus housing after living off campus
  - This step is also where you can put the name of the person you'd like to live with.
- Enter your Emergency Contact Information
- Select a Dining Plan
- Print the Confirmation for your records (don't worry if you forget, you'll receive an email to your Mansfield.edu email account only)

### **REQUIRED MENINGITIS VACCINE FOR STUDENTS:**

As stated in the Housing & Dining Agreement, Pennsylvania State Law requires all students living in University housing, to either have the meningitis vaccine or sign a declination statement after having received information concerning the benefits of receiving the meningitis vaccine. Students who do not either have the vaccination or sign the declination statement will not be permitted to reside in University housing.

When completing the Housing & Dining Agreement/Application, students will be asked if they have received the meningitis vaccination. The choices are either yes (if the vaccine was received) or no (if the vaccine was not received and is being waived). For more information on meningitis and the vaccine, please visit: <http://www.mansfield.edu/residence-life/upload/Meningitis-Information.pdf>

### **ROOM RATES:**

For planning purposes, current rates for 2022-2023 are posted to the Student Living website at <https://www.mansfield.edu/residence-life/>. Rates are subject to change and will be updated for the 2023-2024 academic year after Council of Trustee (COT) approval.

## **OTHER INFORMATION**

### **Assignment Information**

Assignments are posted to your MyHousing portal (<https://www.mansfield.edu/today/> Select the link to MyHousing after you log in) as soon as they are completed (mid-summer). You can log on to this site to view your room assignment, roommate name, and roommate contact information. You will also receive an e-mail through your Mansfield email account in early August with this information. *Please note that assignments are subject to change during the summer if needed.*

### **Accommodations**

If you have any special needs or accommodations, please contact Student Living by emailing [housing@mansfield.edu](mailto:housing@mansfield.edu) from your Mansfield University email account. Please provide information and be very specific. Students requesting specific housing due to medical concerns should also register with Disability Services. Housing and Residence Life accommodates requests due to medical concerns registered with and recommended by Disability Services. Please contact the Center at 570-662-4150 for more information or to schedule an appointment.

## **HOUSING EXEMPTION**

As stated above, **all 1st and 2nd year students (including Transfer students) are required to live on-campus (some exemptions apply)**. Those students who qualify and wish to be exempt from the Housing Requirement will need to follow the steps below, and may be asked to provide appropriate documentation related to their petition.

### **Requesting Housing Exemption (if you qualify):**

1. Log on to <https://www.mansfield.edu/today/> and select the link to MyHousing.
2. Select the “Applications” link at the top of the screen
3. Select “New Student Exemption (2023/FA)” from the drop down menu
4. Follow prompts to complete your exemption request
  - Choose the exemption reason that applies to your situation. Only the exemptions listed are considered valid exemptions.
  - Once complete, you may be asked to provide documentation. If further documentation is necessary, you will be contacted via your Mansfield email address.

## **QUESTIONS/COMMENTS**

Housing and Residence Life | 319-321 Alumni Hall | 570-662-4934 or 570-662-4952  
housing@mansfield.edu