



**CURRENT STUDENT  
HOUSING SELECTION PROCEDURES  
(Currently residing in on-campus housing)**

**Please read carefully!**

Mansfield University students who currently live on-campus can begin registering/selecting 2019-2020 housing on **Monday, October 1, 2018 at 12:00PM**. MU is committed to ensuring current students have the opportunity to select housing prior to new students as a “Thank You” for your continued commitment and contributions to the University community. **REMINDER: All 1<sup>st</sup> and 2<sup>nd</sup> year students (including Transfer students) are required to live on-campus (some exemptions apply).**

Returning students will have the option of living in Sycamore and Spruce. Roommate matching and specific room selection will take place in February-March 2018 – other instructions will be emailed to those students completing the **Priority Housing Selection**.

**HOUSING LOCATIONS:**

- Sycamore – Upperclass Independent Living Hall (UILH), 21+ Community, and Returning Students
- Spruce – Greek Community, 21+ Community, and Returning Students
- Oak – First-Year Residential Experience (FYRE) and International Community

**CRITICAL STEP:**

To be eligible to get “first choice” of housing locations, you participate in the **Priority Housing Selection**, by completing Step I (read and sign the 2019-2020 Housing Agreement and pay the \$100 non-refundable Application Fee) **before** 8AM on Friday, February 22, 2019. The Housing Agreement is for the **full academic year** 2019-2020.

Note: You can sign up for housing after February 22, 2019; however, you will not qualify for the “first choice” locations.

**STEP I – HOUSING APPLICATION/AGREEMENT**

Current residents returning to on-campus housing should complete **Step I – Housing Agreement**. Step I begins at **NOON, Mon, October 1<sup>st</sup> and will run through 8 AM, Fri, February 22<sup>nd</sup> (for Priority Housing Selection)**, following the process below:

- A. Log on to My.Mansfield and select the link to MyHousing
- B. Select the “Applications” link at the top of the screen
- C. Select “Returning Student (2019/FA)” from the drop down menu
- D. Follow the computer prompts
  - Read and electronically sign the Housing Agreement
  - Review the information regarding the \$100 Application Fee
  - Complete your Personal Information (this is important for roommate selection/matching)
  - Enter your Emergency Contact Information
  - Select a Dining Plan
  - Pay the \$100 Application Fee
  - Print the Confirmation for your records (don’t worry if you forget, you’ll receive an email)

## **SPECIAL INTEREST HOUSING**

### **Greek Community**

The Greek population here at Mansfield University is housed in Spruce. This community enhances Greek Life by attracting potential members and providing a residential site for Fraternities and Sororities to flourish and expand.

**RESIDENTS WISHING TO BE PART OF THEIR GREEK COMMUNITY IN SPRUCE MUST COMPLETE STEP I.** Greek members, remember that special provisions still require a minimum of six (6) members of each organization to live on-campus to qualify for premium locations. Information on specific room selections will be sent to organization representatives.

### **Upper-Class Independent Hall (UILH)**

Upper-Class Independent Hall (UILH) is a unique residence hall that will embody the core values of the Mansfield Creed and is designed to cater to the specific needs of an upper-class student population as they prepare to graduate. Programs will be specifically geared towards career/life preparation skills such as graduate school searches, job searching, securing an apartment, proper business etiquette, etc.

UILH functions as a transition between on-campus housing and housing off campus, which is a reason why students are afforded increased levels of independence, notably the ability for 21+ students to consume alcohol on specified floors within the 21+ Community (Sycamore 4<sup>th</sup> Floor and Spruce 1<sup>st</sup> Floor – Long Wing). These additions also establish Mansfield University housing accommodations as direct competition with other universities that offer similar choices.

### **International**

Are you someone who wants to learn about other cultures and be a part of an exciting, diverse and interactive community? If so, the international themed community is for you! This global community provides international and domestic students an opportunity to experience in-depth cultural interaction on a regular basis. It emphasizes cultural awareness and sensitivity, explores diverse perspectives, and provides students with numerous opportunities to experience different cultures both socially and academically. Students from various backgrounds and fields of study are encouraged to apply to live within this internationally-themed community.

**RESIDENTS WISHING TO BE PART OF THE INTERNATIONAL COMMUNITY MUST COMPLETE STEP I.** Once Step I is complete, email [housing@mansfield.edu](mailto:housing@mansfield.edu).

## **OTHER INFORMATION**

### **Assignment Information**

Approximately one week after completing Step III, assignments will be posted to the MyHousing Portal. You can log on to this site to view your room assignment, roommate name, and roommate contact information. You will also receive an e-mail in early August with this information. *Please note that assignments are subject to change during the summer if needed.*

### **Accommodations**

If you have any special needs or accommodations, please contact Student Living by emailing [housing@mansfield.edu](mailto:housing@mansfield.edu) from your Mansfield University email account. Please provide information and be very specific. Students requesting specific housing due to medical concerns should also register with the **Center of Services for Students with Disabilities**. Student Living accommodates requests due to medical concerns registered with and recommended by the Center of Services for Students with Disabilities.