

**Student Government Association’s**

**Committee on Finance**

**Agenda**

**27 November 2018**

1. Call to order at 11:31 am.
2. Roll Call
   1. Maddie Berkey: here
   2. Steve Coles: here
   3. Ericka Dudley: here
   4. Zhamya Hampton: here
   5. Leanna Hodge: here
   6. Seung Ho Lee: here
   7. Jamie Leonard: excused
   8. Tony Mastroianni: here
   9. Alyssa Osten: here
   10. Shyonna Williams: here
3. Approval of Minutes
   1. APPROVED.
4. Chair Report: Seungho Lee

COF balance:

* 1. COF balance: $429,429.17
  2. Operating: $122,232.74
  3. Running Spending: $77,767.26
  4. SGA balance: $102,484.82
  5. Report:

1. Committee Reports
   1. Audit Committee:
   2. Inventory Committee:
2. Old Business
3. New Business
   1. Community Service Club, Letters
      1. Discussion:
         1. Alyssa: Does it count as a gift?
         2. Lynn: It is an activity.
      2. Motion to approve: Steve
      3. Second: Alyssa
         1. Motion PASSES.
         2. Amount: $42.74
   2. Community Service Club, Spring Events, Service Trip
      1. Discussion:
         1. Lee: There is already a lot of spring break trips being funded.
         2. Zhamya: There going on the spring break trip to help with hurricane relief.
         3. Alyssa: we require some type of student accountability for going.
         4. Frank: On prior trips, the student accountability aspect was gas, food, and individual costs for things done in free time.
         5. Erika: This is a cheaper trip and they are going to do something with a positive impact.
         6. Zhamya: This trip will be to go to Texas and help build a house.
         7. Alyssa: We do need to be consistent with student accountability for travel abroad trips.
         8. Zhamya: The money will only be used for the flights.
         9. Frank: To do the trip, there is a $275 fee for “Break a Difference”, which could be their student accountability aspect.
         10. Steve: The form should be resubmitted and the requests separated, with proper description for each event.
      2. Motion to approve: Alyssa
      3. Second: Steve
         1. Motion FAILS
         2. Form needs to be resubmitted with proper descriptions.
   3. SAO, Hut Equipment
      1. Discussion:
         1. Lee: If the request is more than $200 for capital, then there needs to be a quote for three different options.
         2. Alyssa: It is not really a possibility to outsource.
         3. Steve: It is also a preferred PASSHE vendor.
         4. Lee: Unsure why the balance in their account cannot be used to fund this.
         5. Frank: Steve wants COF to be aware that there has been general ware and tear on equipment due to the larger utilization of the HUT this semester.
      2. Motion to approve: Alyssa
      3. Second: Steve
         1. Motion FAILS
         2. Have sufficient funds in account.
4. Announcements
   1. Will be forming new committees next semester (Audit Committee & Inventory Committee).
5. Advisor Comments
   1. There has been a lot discussion about housing fees, specifically about keeping housing fees consistent to attract new students, but could mean lowering student activity fees.
6. Adjournment
   1. Meeting adjourned at 11:55.