

CONTRACT FOR SERVICES

_____ agrees to provide and/or
(Name)

perform the following special services _____

on _____ for _____
(Date /Time) (Organization)

In return, the above-named individual will be compensated by a payment in
the amount of \$ _____.

Authorizing (Advisor) Signature _____

Organization/Office _____

CCSI Account # _____

Date _____

(Attach to payment Voucher and a completed W9 form)

Uses for Contract for Services

This person CANNOT be a student. All students MUST be paid through payroll. The above form should be used whenever an organization is utilizing the services of any individual/organization and where there is no other formal written agreement. Examples of such "services" might include: officiating, performing, providing a service, etc.