

<https://www.imore.com/how-use-document-scanner-iphone-and-ipad>

# How to use the document scanner on iPhone and iPad

Apple's document scanner might be the only scanner you'll ever need, ever again.

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*Source: Joseph Keller/iMore*

If you've been using an iPhone for a few years, you probably have tried a number of [document scanner apps](#) in your lifetime. I know I have. I have my favorites. I keep a couple of them in my Productivity folder on my iPhone and iPad.

If you're tired of storing extra apps, just for the purposes of scanning a business card, flier, or document every once in a while, you're about to be free of the multi-app grind.

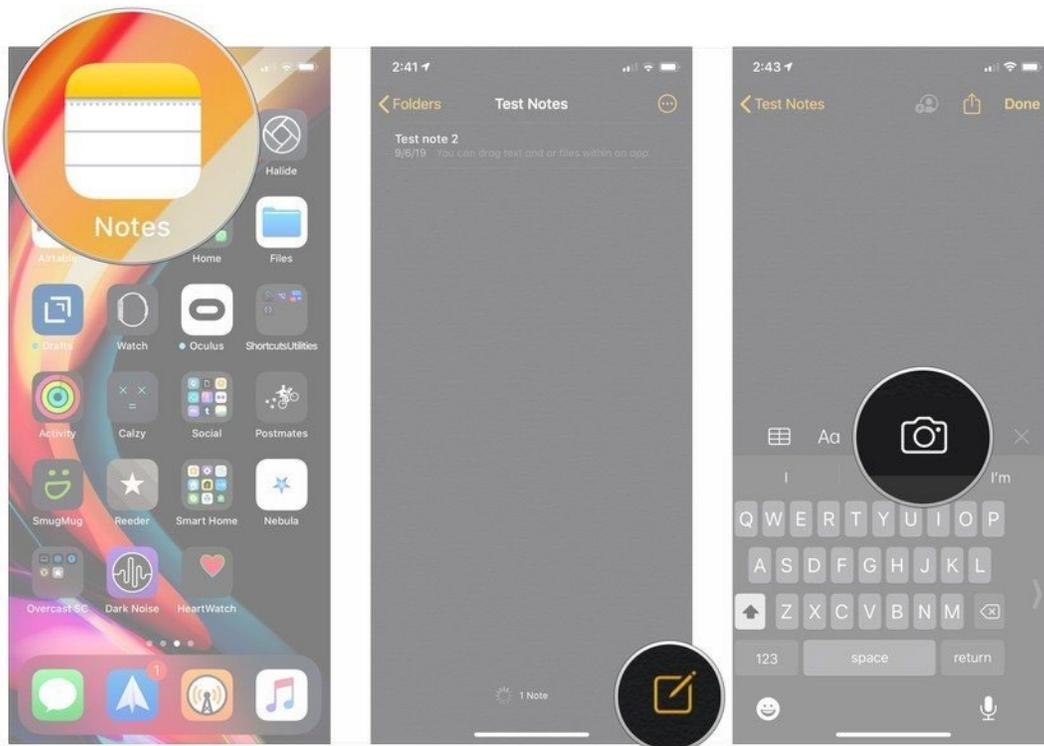
Apple's document scanner is hidden inside the [Notes app](#), and because it supports in-app sharing, you can store the newly scanned document anywhere you want. Here's how.

# How to scan a document on iPhone and iPad

The document scanner is tucked away in the Notes app on iPhone and iPad. With just a couple of taps, you'll have a solidly scanned document ready to mark up, covert to PDF, and share with another app.

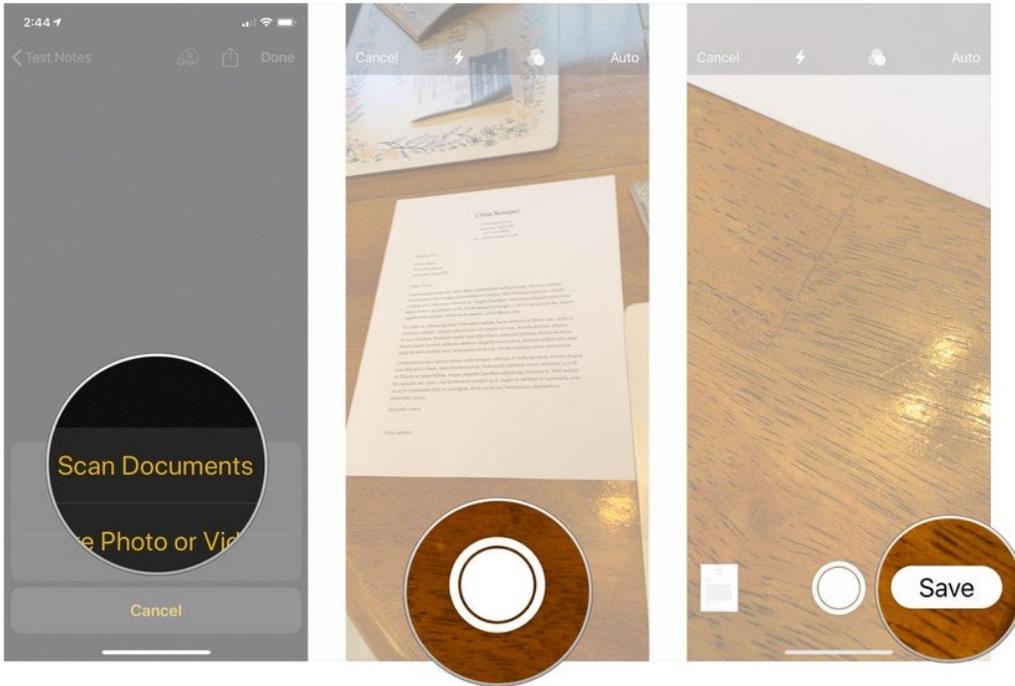
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1. Open **Notes** on your iPhone or iPad.
2. Create a **new note** or tap on an existing one to add a document to it.
3. Tap the **camera button** at the bottom of the screen or above the keyboard.



Source: iMore

4. Tap **Scan Documents**.
5. Line up the **document** you want to scan.
6. Tap the **shutter button** if the scanner doesn't automatically scan the document. Repeat this step for every document you want to scan.
7. Tap **Save** after you've scanned all of the necessary pages. The button will have a count of how many pages you scanned.



Source:

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The scanned pages will populate in a new note in the Notes app.